

FORKLIFT TRAINING CHECKLIST

Regulations require power truck operators to be trained and evaluated.

Forklift safety is a team effort. Management must allow only certified operators to use powered industrial trucks and enforce safety rules. Operators must follow the rules. Everyone else should know the dangers of powered industrial trucks and stay out of the way. With a team effort, projects can be completed safely whether you are using a forklift, high-lift truck, cantilever truck, motorized hand truck, pallet truck, reach-rider truck, or order-picker truck.

Preventing accidents can be easy

According to regulations, all powered industrial truck operators must be trained and certified. Make sure your training program covers these areas:

1. The general hazards of operating powered industrial trucks.
2. The particular hazards of your trucks.
3. The general hazards of workplaces.
4. The particular hazards of workplaces where your trucks will be used.

Passing the test doesn't automatically make anyone a safe operator. Consider potential hazards every time you operate a powered industrial truck. Use the following checklist to stay safe.

Checklist

1. Is your truck in safe operating condition?
2. Visibility may be a problem. Are you conscious of other workers?
3. Have you made sure your loads are secure and within the truck's capacity?
4. Are you aware of uneven, soft, or unstable ground which could cause your truck to tip or become stuck?
5. Do you allow riders on the forks, load, or other places not designed to carry passengers?

Be alert. Whether you are using a back or forklift, you must evaluate your load, route, and destination before you begin a lift.

Thought Provokers

1. What conditions at our workplace could cause an accident when powered industrial trucks are used?
2. Have our powered industrial truck operators been trained and evaluated in keeping with regulations?
3. Are there any specific points or problems you wish to discuss?